

CALIFORNIA PUBLIC UTILITIES COMMISSION
505 Van Ness Avenue, Room 4105
San Francisco, CA 94102
(415) 703-2288

Date: _____
Proceeding No: _____
ALJ: _____

NOTICE OF PARTY/NON-PARTY STATUS

Please check the Appropriate Box:

- | | | |
|--|---|--|
| <input type="checkbox"/> APPEARANCE (party status) | <input type="checkbox"/> STATE SERVICE (non-party) | <input type="checkbox"/> INFORMATION ONLY (non-party) |
| <input type="checkbox"/> Attorney At Law | (Entitles California State | (Entitles person to |
| <input type="checkbox"/> Applicant <input type="checkbox"/> Respondent | employees to receive all | receive notices of |
| <input type="checkbox"/> Complainant <input type="checkbox"/> Interested Party | documents "appearances" | hearing, ALJ Rulings, |
| <input type="checkbox"/> Defendant <input type="checkbox"/> Intervenor | receive.) | ALJ Proposed |
| <input type="checkbox"/> Protestant | | Decisions and |
| | | Commission |
| | | Decisions at no Cost) |

Have you appeared before the CPUC before? (Check one) Yes ☐ No ☐

Name: _____
Street: _____
City: _____ State: _____ Zip Code: _____
Telephone: _____ E-Mail: _____
Fax: _____
Appearing For: _____

TRANSCRIPT ORDER

- Copies of transcript may be ordered at a flat rate of \$2.00 per page. (Delivery in 2-4 weeks.)
- Copies of "daily" (same-day delivery) or "expedited" (one-week delivery) transcript may be ordered on the basis of \$4.00 per page in addition to the rate above.
- Disks (\$20) may be purchased by parties ordering complete transcripts.
- Real-time reporting is available for an additional surcharge of \$1.00 per page.
- Compressed transcripts are available for an additional cost of \$.50 per page.
- Same-evening delivery will be made by e-mail only. Hard copies will be delivered the next day before 10:00 a.m.

Please check:

- | | | |
|---|---|--|
| <input type="checkbox"/> Regular Transcript | <input type="checkbox"/> Daily Transcript | <input type="checkbox"/> Compressed instead of full-sized transcript |
| Disks: | <input type="checkbox"/> Real-time | <input type="checkbox"/> Compressed in addition to full-sized transcript |
| <input type="checkbox"/> ASCII | | |
| <input type="checkbox"/> Amicus | | |
| <input type="checkbox"/> Summation | | |
| <input type="checkbox"/> WP 5.1 | | |

If ordering partial transcript, state which portion and date(s): _____

To whom should transcript be delivered?

Name: _____
Address: _____

To whom should transcript be billed?

Name: _____
Address: _____

Type of delivery:

- | | |
|---|---|
| <input type="checkbox"/> Same Evening (e-mail) | <input type="checkbox"/> Regular Mail |
| <input type="checkbox"/> Next Day Courtroom (before 10:00 a.m.) | <input type="checkbox"/> Next Day Mail (please provide Fed Ex Number) |
| <input type="checkbox"/> Next Day Documents Box (Before 10:00 a.m.) | |

Signature: _____

PARTY/NON-PARTY DESIGNATIONS

APPEARANCE (PARTY STATUS)

Appearances are parties with all attendant rights and obligations. The terms "**Appearances**" and "**parties**" are used interchangeably in this document.

This category initially includes those who have filed an application, protest, or motion to intervene; to remain in this category, those who have filed one of these documents must file a formal appearance at the hearing. If you have not filed an application, protest, or motion to intervene, but wish to be an active party, you must attend a prehearing conference or hearing and file an appearance at the direction of the Administrative Law Judge.

Appearances receive exhibits, testimony, and all formally filed documents, including pleadings, motions, rulings, proposed decisions, and Commission decisions. Parties are required to serve their pleadings on all other parties (i.e. Appearances) and on those in the **State Service** category.

STATE SERVICE (NON-PARTY STATUS)

Those in this category are Commission staff members, divisions, or branches; Legislators or their staff members; and state agencies or their staff members who have indicated in writing to the Process Office that they wish to be included in this category to monitor a proceeding.

Although not required to file an appearance, those in the **State Service** category receive the same documents as **Appearances**, and parties are required to serve their pleadings on all those included in the **State Service** category. However, those included in the **State Service** category may not file pleadings, and they are not parties to the proceeding.

INFORMATION ONLY (NON-PARTY STATUS)

Those in this category will receive all Commission-generated notices of hearing, rulings, proposed decisions and Commission decisions at no charge. Parties are not required to serve their pleadings on those included in the **Information Only** category. Requests to be added to the **Information Only** category may be made by letter to the Commission's Process Office.

PLEASE NOTIFY Process Office, 505 Van Ness Avenue, San Francisco, CA 94102 (415) 703-2021, of any change of address. Requests to be added to the **Information Only** category may be made by letter to the Process Office. All other inquiries should be directed to the Administrative Law Judge assigned to the particular proceeding.

TRANSCRIPT AVAILABILITY FOR PUBLIC PARTICIPANTS

The PUC provides free transcripts to public participants who have received a financial hardship determination (see Public Utilities Commission Code Section 1804). If you have been found eligible for compensation, you can order transcripts at no charge by using the transcript order form on the reverse side.

Participants should only request transcripts that relate to issues in which they will actively participate. Participants must inform the Court Reporter (415) 703-2288 in advance when they will need transcripts and when they no longer need them. Parties will be billed for back issues of transcripts.

The Commission's Formal Files (Room 2002) receives the original of each transcript in a proceeding. It is available to the public, but cannot be removed from the file room. Parties who have filed for a finding of eligibility, or who intend to do so and who need to check out transcripts from Formal Files, should contact the Public Advisor's Office (Room 5303 or call (415) 703-2074) and request that a circulation copy be ordered. It's important to order a transcript as soon as you know you will need it; transcripts should be ordered the day of the hearing (or sooner if you know which dates you will need).

PUBLIC PARTICIPANTS ONLY

Please refer to "Transcript Availability For Public Participants" (see above) before answering these questions:

1. Have you or has your organization received a determination of financial hardship based on your request for finding of eligibility for intervenor compensation within the last year? Yes ☐ No ☐
2. If yes, in which proceeding was the determination made; what was the date of the determination and the decision number?

3. Do you wish to receive transcripts in this proceeding? (Transcripts are provided free to parties who have been found to have a financial hardship as part of their eligibility request for intervenor compensation.) Yes ☐ No ☐
4. Are you currently seeking a financial hardship determination as part of an eligibility filing for intervenor compensation? Yes ☐ No ☐
5. If yes, in which proceeding was the filing made and what was the date of the filing?
6. Do you need to have a circulation copy of the transcripts available while your financial hardship determination is pending? Yes ☐ No ☐